

BOOKER HIGH SCHOOL
Sarasota's First Five Star High School
THE SARASOTA VISUAL AND PERFORMING ARTS CENTER
Creating a Culture of Excellence/Moving On Up

Principal
Dr. Rachel

Assistant Principals
Mrs. Darby Larkin
Mrs. Tricia Allen

Student Responsibilities for courses at SCF

1. Meet the 3.0 unweighted g.p.a. and test score requirements on the PERT, SAT, or ACT;
test scores are valid for two years from the date of testing.
PERT: Reading – 106, Writing – 103, Math 114 (math courses only)
SAT: Reading – 440, Writing – 440, Math – 460 (math courses only)
ACT: Reading – 19, English – 17, Math – 19 (math courses only)
2. Complete and get signatures for the SCF application and High School Approval Form and bring to Ms. Lewis for signatures, approval and to make school copies. On the High School Approval Form, you will list classes that you want to take. 1 hour PE and music classes are not approved. If you want to take those, you will have to pay for them through “College Enrichment”.
3. Bring SCF application, test scores and high school approval form to SCF for enrollment. Once you receive a “G” number, you can register for your courses online. If you have not passed the test score requirements, you will submit your application, get a “G” number and make arrangements to take the PERT at SCF. You must bring a picture ID to test. Go to the below website for information about testing, to schedule a testing appointment and for PERT test prep.

http://www.scf.edu/StudentServices/EducationalRecords/EarlyCollege/early_college_placement_testing.asp

You will not be able to register for your courses until you meet test score requirements. Once you pass the PERT, SAT or ACT, please submit scores to SCF and to Ms. Lewis.

4. Register for your courses thru SCF connect. Go to www.scf.edu , click on “Class Schedules”. You will be able to view the schedule of classes on March 23rd. Current SCF students can register on March 30th, new students can register on April 7th. The earlier you register, the better!
5. Submit copy of schedule to Ms. Lewis as soon as you schedule courses.
6. Pick up and return all books according to procedures on SCF Early College Textbook Procedure form. You will need a copy of your schedule, HS approval form and completed and signed Textbook form. Books are expected to be returned 10 days after semester end. Summer textbook forms are currently available. I will email the fall forms to you as soon as they are available.

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- 7. Notify Ms. Lewis before dropping a course. This must be approved by your counselor! THIS IS MANDATORY!**
8. Request and submit the SCF transcript to Ms. Lewis at the conclusion of each semester.
9. For part time Dual Enrollment – must be enrolled in at least 1 class on Booker HS campus and maximum of 2 courses per term on SCF campus.
10. For full time Early Admissions - must be enrolled in a minimum of 12 credit hours per term and may not exceed 15 hours. If you would like to take additional hours, you may pay for and take up to 18 hours as part of the college enrichment program.
11. Must earn a “C” or better in each college course taken in the Dual Enrollment Program. If you earn less than a “C” in a dual enrollment course, you will not be eligible to participate in dual enrollment the following semester. After 1 semester, you may once again participate in the program with high school approval. This academic policy applies to all dual enrollment courses; both at the high school and SCF. You may participate in “College Enrichment” and pay for the courses if you do not meet the grade requirement.
12. Remember – you are a college student at SCF. You must abide by all SCF rules and regulations, procedures and deadlines. It is very important that you make you go to www.scf.edu for information.
13. Deadline to complete the SCF registration process is May 15th. Ms. Lewis MUST have your SCF schedule by May 15th.

If you have any questions, please contact me at lori.lewis@sarasotacountyschools.net.