# School Advisory Council (SAC) Meeting Minutes

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<tr>
<th>School:</th>
<th>Atwater Elementary School</th>
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<tr>
<td>Date of Meeting:</td>
<td>February 14, 2017 at 3:30 pm in Media Center</td>
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<td>Participants:</td>
<td>Jermaine Andrews (Support), Teresa Azbill (2nd Grade), Amanda Chambers (3rd Grade), Michelle Dacey (ESE), Melissa Forsten (4th Grade), Ligia Kirkpatrick (Parent), Marina Lamela (Parent), Jody Long (Asst. Principal), Susan Lord (Community Member), Holly Mason (PTO Teacher Rep), Yanel Morales (Observer for Internship), Caroline Steele (5th Grade), Kyiana Webb (SST)</td>
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<tr>
<td>Minutes:</td>
<td>Introductions of new participants</td>
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## Moments of Achievements

- **1st Grade & SST** - we are setting up new groups tomorrow. A ton of our students have made the progress that we expected.
- **2nd Grade** - We just started our Tier 3 interventions across the grade level.
- **3rd Grade** - Ms. Chambers stated that they are starting their new interventions next week.
- **4th Grade** - Mrs. Forsten stated that they are getting ready to do their FSA Writing Test and their Biography Buddy Projects.
- **5th Grade** - Mrs. Steele stated that they are getting ready to do their FSA Writing Test. She also stated that we recently completed our second Science Benchmark and the scores were amazing. Mrs. Long stated that Atwater was at the 77th percentage of the district. Mrs. Steele also mentioned that Mrs. Lamela’s ELA classes are working on a Black History Month play - ‘The Rosa Parks Story’
- **ESE** - Mrs. Dacey stated that they are trying to plan a day where therapy dogs can come to the school.
- **Sean Kirkpatrick** asked if he could give a moment of achievement for the STEM Fair and how good it was. Mr. Kirkpatrick also requested that we put the STEM Fair topic to the first SAC agenda of the 2017-18 school year.
- Mrs. Lord stated that today two grandmother’s club brought in 2 SUV’s filled with food.

## Student Government/Council
Mrs. Lamela presented the Student Council Proposal to the committee. Mrs. Lamela passed out the proposal to all participants.

- The objective of the program is to provide students a voice and feel they can make a change.
- Met with Admin to propose idea and it was accepted.
- 4th and 5th grade students for now and maybe open it up to 3rd grade later.
- The Council members would meet once a month with Admin to express issues or concerns of the student’s population
• 24 representatives (approximately 12 from 4th and 12 from 5th) 2 reps from each class.
• Of those 24 representative the school would select a President, VP, secretary, treasurer & Media liaison
• Students will really be getting involved in the school and the community
• Students would be chosen from the recommendation of the teacher:
  Guidelines to be chosen: Teachers ask the students if they are interested in Student Council. Then a meeting and a vote would be done from the students electronically. Looking at attendance, good behavior, good grades.
• Mr. Kirkpatrick gave the suggestion to hook up with the High School SGA to have some of their members to come over and help with the kick off and give the opportunity for the students at the HS to be mentors for this new program.

Mr. Kirkpatrick motioned to vote on the Student Council for the 2017-18 school year.
Mrs. Dacey second the motion for Student Council for the 2017-18 school year. All participants were in favor.

PTO Fundraiser
Mrs. Mason stated that she is proposing a ‘Dress Down Day” Mrs. Mason provided all members a copy of her PowerPoint presentation.
• Proposing using the next 2-3 months of the 2016-17 school year as a trial period to see how our school can be positively affected by having a dress down day.
• The PTO believes that the dress down days can be used as a positive incentive for students as well as giving them something to look forward to.
• The PTO believes that the dress down days can generate money to help our school and families in need.
• If approved, the PTO would do a flyer and have it approved by Admin.
• Mrs. Mason also stated that they would have a scholarship program where they would select 2-3 names that the PTO would pay for those students to participate.

Mr. Kirkpatrick proposes that the trial basis be implemented beginning in March and ending in May.
Mrs. Webb second the motion.
All participants were in favor

T.I.E. Program
Mr. Andrews has some quick updates about the program.
• We completed the Fall session (November 15th until February 7th)
• At that time, we had 4 mentors and 4 mentees (3 from 4th grade and 1 from 5th grade)
• 6 meetings, 5 speakers, they attended a guy’s night out at NPHS for a Basketball game
• The Spring session will run from February 21st until May 9th - those slips were due yesterday
He received 8 slips of the 13 that he passed out.
- 5 boys are from 4th grade and 3 are from 5th grade
- They have an opportunity to do CS hours at Shades of Green
- They have an opportunity to have another guy’s night out on Friday, May 12th at NPHS for a football game
- Mr. Andrews will be passing out some surveys to the teachers of students that participated in the first session.
- Mr. Andrews will be looking at data in regards to discipline and attendance.

Mrs. Forsten asked if the 4th grade students would automatically be in the program in 5th grade? Mr. Andrews mentioned that he will start thinking about it and he feels that it would be a good idea.

Mrs. Mason asked who are the boys that they are mentoring? Mr. Andrews stated that as of right now they are not mentoring anyone. He stated that in the next session the fall session participants will be mentoring the spring session participants.

**Academic Tutoring**

Mrs. Long presented a PowerPoint about the Academic Tutoring Program, formally known as All-Star Boot Camp
- Goals: provide academic support and assessment strategies
- Invitation to select students in grades 3, 4, & 5
- Organization in two week intervals with a direct correlation to FSA administration dates.
- Grade: Math & Reading
- Grade 4: Math & Reading
- Grade 5: Math, Reading, & Science
- Monday - Thursday from 3:00 to 4:30 pm
- There is an enrollment application that needs to be completed and turned in by Friday, February 17th

Mrs. Long stated that the implementation cost is about $2,000 per grade level for the program to run. Mrs. Long requested that SAC dollars help offset the cost - motion to be made for $3,500 to be applied to the program
- Mrs. Webb made a motion to use $3,500 of the SAC dollars.
- Mrs. Kirkpatrick second the motion to use of $3,500 of the SAC dollars.
- All participants were in favor

**Parent Involvement Survey**
- Survey is paper based
- Sent home with third quarter report cards
- When returned, sent to a third party organization to compile data
- Results are sent to District

Mrs. Long passed out a sample of the Parent Involvement Survey and allowed all participants to review and provide feedback.
**Feedback:**

1. Mrs. Long wants to know if the form is available in other languages available? Mrs. Long reported that she only received the English and Spanish version.
2. Mrs. Forsten wants to know how the set up and delivery of the form would be for other languages?
3. Mrs. Morales wanted to know if there was a way that they could provide the form via an electronic version.
4. Mrs. Webb wants to make sure that we have enough reminders for parents. In the past, our school has put it on the Newsletter, done a ConnectEd call, Remind.com, and requested teachers to send additional messages through Class Dojo.
5. Can the school come already filled out on the form?
6. Could #7 be omitted because we already have to provide that in the Title I audit box.
7. Mrs. Mason wants to know if there would be any staff or volunteers available to help parents fill it out if they are unable to?

**Announcements/Miscellaneous:**

None

Meeting was adjourned by Jody Long at **4:44 pm**
Next Meeting is scheduled for **March 30th** at 3:30 pm in the Media Center

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<tr>
<th>Secretary:</th>
<th>Marina H. Lamela</th>
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<tr>
<td>Date, Time and Location of Next Meeting:</td>
<td>March 30, 2017, 3:30 pm, Media Center</td>
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**Following each meeting:**

Create the minutes of your meeting in a Word document and e-mail a PDF version to:

Subject: SAC Meeting Minutes – School & Date of Meeting
Send To: Bianca.jongebloed@sarasotacountyschools.net