

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MEMORANDUM

TO: Principal  
High School

FROM: Dr. Linda Post, District Discipline Coordinator

DATE:

RE: **NOTICE OF JUVENILE DISPOSITION / SENTENCING**

Below is a list of juveniles who are students at your school charged with a crime and scheduled for juvenile disposition. **If you have any school-related information on the following students, i.e., truancy, grades, discipline, or any information you deem appropriate that would assist the judge in disposition of the case, please write or fax this information PRIOR to the scheduled court date to:**

Department of Juvenile Justice  
ATTENTION: Norene Smeck  
3135 North Washington Blvd.  
Sarasota, FL 34234  
Phone: 358-4215  
Fax: 358-4231

Please be sure to include the student's full name and court date in your written report. If you have any questions, please feel free to call Norene Smeck at 358-4215.

**Tuesday,**

**Sarasota County Courthouse**

<b>CASE NO.</b>	<b>NAME</b>	<b>TIME</b>	<b>COURTROOM</b>
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This notice may be kept in the Discipline File of the student for a period not to exceed nine months. The information is to be removed after the nine-month period.

cc. Liaison