

Sarasota County Schools

# Southside Elementary School



2016-17 School Improvement Plan

## Southside Elementary School

1901 WEBBER ST, Sarasota, FL 34239

[www.sarasotacountyschools.net/southside](http://www.sarasotacountyschools.net/southside)

### School Demographics

<b>School Type and Grades Served</b> (per MSID File)	<b>2015-16 Title I School</b>	<b>2015-16 Economically Disadvantaged (FRL) Rate</b> (As Reported on Survey 3)
Elementary School KG-5	No	28%
<b>Primary Service Type</b> (per MSID File)	<b>Charter School</b>	<b>2015-16 Minority Rate</b> (Reported as Non-white on Survey 2)
K-12 General Education	No	22%

### School Grades History

Year	2015-16	2014-15	2013-14	2012-13
Grade	A	A*	A	A

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

### School Board Approval

This plan is pending approval by the Sarasota County School Board.

### SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or with a grade of F within the prior two years. For all other schools, the district may use a template of its choosing. All districts must submit annual assurances that their plans meet statutory requirements.

This document was prepared by school and district leadership using the Florida Department of Education's school improvement planning web application located at <https://www.floridacims.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify resources available to support the goals and barriers that could hinder achieving those goals (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida’s Differentiated Accountability (DA) system is a statewide network of strategic support, differentiated by need according to performance data, and provided to schools and districts in order to improve leadership capacity, teacher efficacy and student outcomes. DA field teams collaborate with district and school leadership to design, implement and refine improvement plans, as well as provide instructional coaching, as needed.

### DA Regions

Florida’s DA network is divided into five geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

Traditional public schools are classified at the start of each school year, based upon the most recently released school grades (A-F), into one of the following categories:

- Not in DA – currently A or B with no F in prior three years; charter schools; ungraded schools
- Monitoring Only – currently A or B with at least one F in the prior three years
- Focus – currently D
  - Planning – two consecutive grades of D (i.e., DD), or a grade of F immediately followed by a grade of D in the most recent grades release (i.e., FD)
  - Implementing – two consecutive grades of D in the most recent grades release preceded by a grade below C (i.e., FDD or DDD)
- Priority – currently F
  - Planning – declined to a grade of F in the most recent grades release and have not received a planning year or implemented a turnaround option during the previous school year
  - Implementing – two consecutive grades of F (i.e., FF), or three consecutive grades below C with an F in the most recent grades release (i.e., FDF or DDF)

### DA Turnaround and Monitoring Statuses

Additionally, schools in DA are subject to one or more of the following Turnaround and Monitoring Statuses:

- Former F – currently A-D with at least one F in the prior three years; SIP is monitored by FDOE
- Planning – Focus Planning and Priority Planning; district is planning for possible turnaround
- Implementing – Focus Implementing and Priority Implementing; district is implementing the Turnaround Option Plan (TOP)

### 2016-17 DA Category and Statuses

DA Category	Region	RED
Not In DA	Southwest	<a href="#">Jim Browder</a>
Former F	Turnaround Status	
No	None	

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement

To use data-driven instruction for progress monitoring, so that each student is learning, succeeding and reaching above and beyond their potential every day.

##### b. Provide the school's vision statement

To learn, to dream, to laugh, to love every child every day - whatever it takes!

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

Annually this begins on day one with teachers referencing Harry Wong's "Seven Things Every Student Wants to Know on Day 1". Every teacher doing this allows consistency grades K through 5 ensuring students feel safe, comfortable and respected in the school.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school

Southside offers a before-school program for working parents to drop off their children in a safe, respectful environment daily. During school, students are reminded daily on the morning news show that we use kind words and only kind words and to continue to follow school and classroom rules. All visitors on campus check in through the main office and the RAPTOR system. After school, a variety of club offerings are provided in addition to the YMCA After Care program for our working families.

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

At Southside we believe that everyone has the right and responsibility to achieve his or her educational best. Likewise, we believe that no one has the right to interfere with another student's opportunity to learn. With these beliefs at hand we will: 1) show respect for all members of the Southside school community, 2) clearly define the behavior we expect from everyone, and 3) hold each person accountable for his or her own behavior. All teachers post classroom rules, expectations and consequences. Teachers plan and teach procedures step by step. Students are provided with positive recognition for following school, cafeteria and classroom rules.

##### d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

Counselors provide small group counseling in areas such as: anger management, divorce, grief and loss, etc. Students are pulled individually and/or in small groups as needed. Classroom Guidance lessons are provided. Additionally many students are mentored through our Reading Partner program which fosters positive relationships between a student and an adult while focusing on developing reading skills and strategies.

#### 3. Early Warning Systems

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(ii)(III), (b)(1)(B)(iii)(I), and (b)(1)(I).

**a. Describe the school's early warning system and provide a list of the early warning indicators used in the system**

Attendance is monitored regularly by a Guidance Counselor. The counselor communicates with administration and families to help intervene when necessary. The SWST/CARE teams meet regularly to assist with interventions for academics and behavior when necessary. Both processes require communication with families to help intervene.

**b. Provide the following data related to the school's early warning system**

**1. The number of students by grade level that exhibit each early warning indicator:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Attendance below 90 percent	10	3	9	7	8	6	0	0	0	0	0	0	0	43
One or more suspensions	2	0	1	0	0	0	0	0	0	0	0	0	0	3
Course failure in ELA or Math	0	0	1	2	0	4	0	0	0	0	0	0	0	7
Level 1 on statewide assessment	0	0	0	24	8	12	0	0	0	0	0	0	0	44

**The number of students identified by the system as exhibiting two or more early warning indicators:**

Indicator	Grade Level												Total	
	K	1	2	3	4	5	6	7	8	9	10	11		12
Students exhibiting two or more indicators	0	0	0	2	1	0	0	0	0	0	0	0	0	3

**c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system**

The MTSS process continues to be in place at Southside meeting three times a year. The Administrative Support Team worked with classroom teachers to identify students in need of academic or behavioral intervention through progress monitoring data reviews. The MTSS team, along with classroom teachers, developed interventions and monitored student progress throughout the school year. Students were further referred to the SWST/CARE process when more intensive intervention was necessary.

**B. Family and Community Engagement**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(B)(iii)(I)(aa).

**1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress**

Title I schools use the Parent Involvement Plan (PIP) to meet the requirements of 20 U.S.C. § 6314(b)(1)(F).

**a. Will the school use its PIP to satisfy this question?**

No

**1. PIP Link**

The school completes a Parental Involvement Plan (PIP), which is available at the school site.

**2. Description**

Southside Elementary School has one of the highest levels of parent involvement in the district's elementary schools. Maintaining the high level of parent involvement is targeted by working with the PTO, Southside Foundation and F.B.I. (Fathers Being Involved) to offer many volunteer opportunities at our school for our parents.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

Southside Elementary School has over 200 business partnerships that support the school in a variety of ways. One example is our partnership with The Players Theatre of Sarasota. Southside and The Players share spaces throughout the school year. The Players Theatre utilizes portable classrooms in the evenings to rehearse some of their smaller shows. In exchange, Southside has access to the 450 seat theatre in May for four days to perform the school's annual spring musical.

**C. Effective Leadership**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(H).

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:

Name	Title
Dragon, Steven	Principal
Brusoe, Erica	Assistant Principal
Hazelton, Kirsten	Teacher, K-12
Anderson, Jessica	Teacher, K-12
Mattern, Christine	Teacher, K-12
Chillemi-Rivera, Stephanie	Teacher, ESE
Dennis , Cherie	Teacher, K-12
West , Carol	Teacher, K-12
Whittinghill, Beth	Teacher, K-12
Windom, Missy	Teacher, K-12
Mendon, Michele	Teacher, K-12

**b. Duties**

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making**

Each Spring instructional staff members have the opportunity to express interest in serving on the School Leadership Team for their grade level or department area. The School Leadership Team has regularly scheduled meetings on Monday afternoons. During these meetings school wide instructional goals are reviewed. Members are given opportunity to make decisions regarding capital outlay needs, professional development offerings and instructional practices in the school.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s)**



**responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

The School Leadership team identifies and aligns available resources as needed throughout the year to help maintain and improve student achievement. As a non-title I school, funding sources are limited. An inventory of Capital Outlay purchases greater than \$750 are included in the school's annual fixed asset inventory, which the school has maintained at 100 percent. The Capital Outlay dollars that are allocated to the school are used to enhance the overall learning environment. School Administration and Leadership Team meet weekly to discuss the above.

**2. School Advisory Council (SAC)**

**a. Membership**

Identify the name and stakeholder group for each member of the SAC.:

Name	Stakeholder Group
Stephen Campion	Parent
Steven Dragon	Principal
Daria Ferreira	Parent
Taunya Fogleman	Teacher
Michael Gruttadauria	Parent
Brooke Hann	Parent
Stephanie Kempton	Business/Community
Ileana Manzano	Teacher
Todd Morton	Business/Community
Scott Norman	Parent
Missy Windom	Teacher
Charlene Johnson	Education Support Employee
Lauren Fineman	Parent
Erica Brusoe	Teacher
Christen Ralich	Education Support Employee

**b. Duties**

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

*a. Evaluation of last year's school improvement plan*

At the first SAC meeting of the year, student data trends over time (past five years) are reviewed and discussed as are the strategies that were implemented to achieve these results.

*b. Development of this school improvement plan*

Review student achievement data

Assist in the on-going evaluation of the SIP throughout the 2016-2017 school year

At the first SAC meeting of the year, student data is shared and areas of improvement school-wide are identified.

*c. Preparation of the school's annual budget and plan*

The school's input into the annual budget (personnel) is determined midway through the year in a meeting with district leadership discussing historical projections of student enrollment. When both school and district reach agreement on the projected enrollment, a personnel budget is created at the district level. Based upon generated FTE, a discretionary general fund, instructional materials and capital equipment/maintenance are developed at the district level.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project**

The SAC budget in 2015-16 was \$2760. It was utilized to purchased Science related items to support the STEM program at our school.

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC**

Yes

a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

Name	Title
Dragon, Steven	Principal
Windom, Missy	Teacher, K-12
Brusoe, Erica	Assistant Principal
Hazelton, Kirsten	Teacher, K-12
Anderson, Jessica	Teacher, K-12
Mattern, Christine	Teacher, K-12
Chillemi-Rivera, Stephanie	Teacher, ESE
Dennis , Cherie	Teacher, K-12
West , Carol	Teacher, K-12
Whittinghill, Beth	Teacher, K-12
Mendon, Michele	Teacher, K-12

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable**

- Schoolwide Reading Partner Program
- Reading Wonders use in the K-5 program
- Florida Standards implementation
- Identify remedial students and target small group instruction
- Reading Counts Incentives
- Principal Luncheons with book talks
- Morning News Show segment focusing on math literacy strategies

**D. Public and Collaborative Teaching**

The school's response to this section may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(D).

### **1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

The Instructional Bargaining Contract requires that one common planning time per week is scheduled as a PLC. These meetings focus on instructional strategies that are being implemented throughout the school and at the grade level. School Administration participates in six PLCs working with each grade level and/or department. Survey data from the 2015-16 school year indicated that teachers valued collaborating with administration as teachers themselves.

### **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

Use of the Teacher Evaluation System (TES)

Provide on-going Professional Development

District support for teachers in need of assistance

Recently hired instructional staff all are highly effective teachers as documented by their evaluations and references. They were selected by a team representative of the open positions.

### **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

The school's mentoring program is determined by the district-wide mentoring program for all new instructional staff. At this time, we have two level 1 teachers requiring mentors.

## **E. Ambitious Instruction and Learning**

### **1. Instructional Programs and Strategies**

#### **a. Instructional Programs**

##### ***1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards***

The instructional programs are purchased at the district level and are aligned with the state standards. Additionally, the district has developed Instructional Focus Guides that ensure curriculum delivery is aligned. Southside teachers use this information to plan for instruction.

#### **b. Instructional Strategies**

##### ***1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments***

Teachers are given rubrics and student data (iREADY Reading and Math and classrooms assessments) that help teachers determine instructional groupings. Once students are identified in a group, progress is monitored and groupings are flexible. Student data is used throughout the school year to monitor students who may be in need of more intensive assistance/instruction through the Multi-Tiered Support System (MTSS). Student data sheets are completed and monitored by the instructional support team.

##### ***2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:***

**Strategy:** Extended School Day

**Minutes added to school year:** 5,400

The district has extended the day at all schools by 30 minutes daily in order to allow for extra enrichment through special area classes and classroom instruction.

**Strategy Rationale**

To increase opportunities for student achievement district wide.

**Strategy Purpose(s)**

- Core Academic Instruction
- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Dragon, Steven, [steven.dragon@sarasotacountyschools.net](mailto:steven.dragon@sarasotacountyschools.net)

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

During the 2016-17 school year, data as measured by the Florida Standards Assessment will be reviewed.

**Strategy:** After School Program

**Minutes added to school year:** 1,800

After school enrichment activities are offered Monday through Friday throughout the school year (Sept. - May). These activities include a wide variety of arts clubs, sports, and academic enrichment.

**Strategy Rationale**

Enrichment breeds achievement!

**Strategy Purpose(s)**

- Enrichment

**Person(s) responsible for monitoring implementation of the strategy**

Dragon, Steven, [steven.dragon@sarasotacountyschools.net](mailto:steven.dragon@sarasotacountyschools.net)

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

Attitudinal surveys are utilized.

**2. Student Transition and Readiness**

**a. PreK-12 Transition**

The school's response to this question may be used to satisfy the requirements of 20 U.S.C. § 6314(b)(1)(G).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

We provide numerous tours to incoming Kindergarten families and conduct a Kindergarten Orientation each spring. Additionally, our fifth graders have opportunity to visit area middle schools and attend their parent orientation evenings.

## b. College and Career Readiness

1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations
2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs
3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement
4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes

## II. Needs Assessment

The school's completion of this section may satisfy the requirements of 20 U.S.C. § 6314(b)(1)(A).

### A. Problem Identification

#### 1. Data to Support Problem Identification

##### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why"? or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### C. Strategic Goals

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** SCIENCE GOAL - By the year 2017, there will be a two percentage point increase for all student groups currently demonstrating proficiency on the FCAT Science 2.0.
- G2.** READING GOAL - By the year 2017, there will be a 2% increase in the percentile average for grades 3 -5 on the Florida Standards Assessment.
- G3.** MATH GOAL - By the year 2017, there will be a 2% increase in the percentile average for grades 3 - 5 on the Florida Standards Assessment.

## Strategic Goals Detail

*For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), resources available to support movement toward the goal, barriers to achieving the goal, and the plan for monitoring progress toward the goal*

**G1. SCIENCE GOAL** - By the year 2017, there will be a two percentage point increase for all student groups currently demonstrating proficiency on the FCAT Science 2.0. 1a

G080601

**Targets Supported** 1b

Indicator	Annual Target
FCAT 2.0 Science Proficiency	79.0

**Targeted Barriers to Achieving the Goal** 3

- A heightened awareness of the importance of continuous science instruction grades K-5

**Resources Available to Support the Goal** 2

- Fusion Science K-5 Schoolwide science activities ( Science Fair, Science Club, Science Special, Natures Academy)

**Plan to Monitor Progress Toward G1.** 8

Program assessments.

**Person Responsible**

Chip Phillips

**Schedule**

Monthly, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**G2. READING GOAL -** By the year 2017, there will be a 2% increase in the percentile average for grades 3-5 on the Florida Standards Assessment. 1a

G080602

**Targets Supported** 1b

Indicator	Annual Target
FSA ELA Achievement	84.0

**Targeted Barriers to Achieving the Goal** 3

- Limited funds for outside professional development.

**Resources Available to Support the Goal** 2

- School-wide use of the PLANNING FOR INSTRUCTION 2016-17 booklet provided to all teachers.

**Plan to Monitor Progress Toward G2.** 8

State and district student data and assessments.  
Subject area tests.  
TES observations and evaluations.  
Classroom walkthroughs.

**Person Responsible**

Steven Dragon

**Schedule**

Monthly, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations



**G3. MATH GOAL** - By the year 2017, there will be a 2% increase in the percentile average for grades 3 - 5 on the Florida Standards Assessment. 1a

G080603

**Targets Supported** 1b

Indicator	Annual Target
FSA Mathematics Achievement	80.0

**Targeted Barriers to Achieving the Goal** 3

- Limited funds for outside professional development.
- Finding time to consistently differentiate instruction
- Planning for instruction requires review of multiple resources

**Resources Available to Support the Goal** 2

- Implement schoolwide use of the PLANNING FOR INSTRUCTION 2016-2017 booklet provided to all teachers
- Utilize Instructional Focus Guide Resources; Go Math! program K-5; Journal Prompts from IFGs;

**Plan to Monitor Progress Toward G3.** 8

State and district assessments.  
Subject area tests.  
TES observations and evaluations.

**Person Responsible**

Steven Dragon

**Schedule**

Semiannually, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                              **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** SCIENCE GOAL - By the year 2017, there will be a two percentage point increase for all student groups currently demonstrating proficiency on the FCAT Science 2.0. **1**

 G080601

**G1.B1** A heightened awareness of the importance of continuous science instruction grades K-5 **2**

 B212821

**G1.B1.S1** Blocking time in the master schedule for science instruction school-wide Observation of science lesson for TES **4**

 S225060

### Strategy Rationale

When teachers are given a specific block of time, instruction in the subject area is more likely to happen.

### Action Step 1 **5**

PLC discussions regarding science planning  
Science Fair  
"60 Seconds of Science" segment on School News Program  
Science on the specials wheel

### Person Responsible

Chip Phillips

### Schedule

Daily, from 8/22/2016 to 5/31/2017

### Evidence of Completion

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Classroom walkthroughs.  
Administrator reviews of lesson plans.  
Collaborative Planning Checklist at grade level team meetings.

**Person Responsible**

Steven Dragon

**Schedule**

Biweekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Program assessments.

**Person Responsible**

Chip Phillips

**Schedule**

Biweekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

State and district assessments, subject area tests, TES observations and evaluations

**G2. READING GOAL** - By the year 2017, there will be a 2% increase in the percentile average for grades 3 -5 on the Florida Standards Assessment. 1

G080602

**G2.B1** Limited funds for outside professional development. 2

B212822

**G2.B1.S1** Implement school-wide use of the PLANNING FOR INSTRUCTION 2016-2017 booklet provided to all teachers. 4

S225061

### Strategy Rationale

To provide teachers with a school-wide framework to plan for meaningful instruction

### Action Step 1 5

Review state and district benchmark data.

Check completeness of lesson plans.

CPT discussions.

School-wide implementation of the Accountable Talk/Precise Vocabulary model provided to staff in the One Note Notebook

#### Person Responsible

Erica Brusoe

#### Schedule

Weekly, from 8/22/2016 to 5/31/2017

#### Evidence of Completion

State and district assessments, subject area tests, TES observations and evaluations

### Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Review state and district benchmark data and assessments.

Subject area tests.

TES observations and evaluations.

Classroom walkthroughs.

Data collected by teachers for regular data chats.

#### Person Responsible

#### Schedule

Biweekly, from 8/22/2016 to 5/31/2017

#### Evidence of Completion

State and district assessments, subject area tests, TES observations and evaluations

## Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7

Review state (iREADY, FSA) and district assessments.  
Review subject area tests.  
TES observations and evaluations.  
Classroom walkthroughs.

### **Person Responsible**

Erica Brusoe

### **Schedule**

Biweekly, from 8/22/2016 to 5/31/2017

### **Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**G2.B1.S2** Conscientiously plan and implement differentiation of instruction to address the multiple learning styles/modalities of each student 4

 S225062

## **Strategy Rationale**

### **Action Step 1 5**

Teachers document in lesson plans  
Teachers use data to determine differentiation needs.

### **Person Responsible**

Erica Brusoe

### **Schedule**

Weekly, from 8/22/2016 to 5/31/2017

### **Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Fidelity of Implementation of G2.B1.S2** 6

Classroom walkthroughs, TES observations and evaluations

**Person Responsible**

Erica Brusoe

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Effectiveness of Implementation of G2.B1.S2** 7

iREADY Data

**Person Responsible**

Erica Brusoe

**Schedule**

Quarterly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

State and district assessments, iREADY data, subject area tests, TES observations and evaluations

**G3. MATH GOAL** - By the year 2017, there will be a 2% increase in the percentile average for grades 3 - 5 on the Florida Standards Assessment. 1

G080603

**G3.B1** Limited funds for outside professional development. 2

B212823

**G3.B1.S1** Implement school-wide use of the PLANNING FOR INSTRUCTION 2016-2017 booklet provided to all teachers. 4

S225064

### Strategy Rationale

To provide teachers with a school wide framework to plan for instruction

### Action Step 1 5

Review state and district assessment data.  
Check for completeness of lesson plans.  
CPT discussions.

#### Person Responsible

Steven Dragon

#### Schedule

Quarterly, from 8/22/2016 to 5/31/2017

#### Evidence of Completion

State and district assessments, subject area tests, TES observations and evaluations

### Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Classroom walkthroughs  
TES observations and evaluations.

#### Person Responsible

Steven Dragon

#### Schedule

Weekly, from 8/22/2016 to 5/31/2017

#### Evidence of Completion

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Effectiveness of Implementation of G3.B1.S1** 7

State and district assessments.  
Subject area tests.  
TES observations and evaluations.

**Person Responsible**

Steven Dragon

**Schedule**

Monthly, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**G3.B1.S2 Collaborative planning sessions by grade level district-wide utilizing substitute teachers** 4

 S225065

**Strategy Rationale**

To provide assistance in the ongoing planning of instruction across the grade levels

**Action Step 1** 5

Collaborative half day planning sessions by grade level with district teachers utilizing substitute teachers

**Person Responsible**

Steven Dragon

**Schedule**

Semiannually, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

Meeting documentation given to teachers will be on file at the school site.



**Plan to Monitor Fidelity of Implementation of G3.B1.S2** 6

Ongoing Curriculum Leader meetings

**Person Responsible**

Steven Dragon

**Schedule**

Semiannually, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

Curriculum Leader notes shared with all staff

**Plan to Monitor Effectiveness of Implementation of G3.B1.S2** 7

Implementation Math Instructional best practices

**Person Responsible**

Steven Dragon

**Schedule**

Semiannually, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

Through classroom observation

**G3.B2** Finding time to consistently differentiate instruction **2**

 B212824

**G3.B2.S1** Conscientiously plan and implement differentiation of instruction to address the multiple learning styles/modalities of each student. **4**

 S225066

**Strategy Rationale**

Students need to be instructed at their level to further advance their academic achievement

**Action Step 1** **5**

Classroom walkthroughs  
Documentation in lesson plans.

**Person Responsible**

Steven Dragon

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Fidelity of Implementation of G3.B2.S1** **6**

Classroom walkthroughs  
TES observations and evaluations.

**Person Responsible**

Steven Dragon

**Schedule**

Biweekly, from 8/22/2016 to 5/31/2017

**Evidence of Completion**

State and district assessments, subject area tests, TES observations and evaluations

**Plan to Monitor Effectiveness of Implementation of G3.B2.S1** 7

i-Ready Diagnostic Assessments

**Person Responsible**

Erica Brusoe

**Schedule**

Triannually, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

State and district assessments, subject area tests, TES observations and evaluations

**G3.B3** Planning for instruction requires review of multiple resources **2**

 B212825

**G3.B3.S1** Work together as teams to review resources and make better use of time (divide and conquer)

**4**

 S225067

**Strategy Rationale**

Work smarter not harder

**Action Step 1** **5**

At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and determine effectiveness and implementation together.

**Person Responsible**

Erica Brusoe

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

PLC minutes from weekly meetings

**Action Step 2** **5**

At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and determine effectiveness and implementation together.

**Person Responsible**

Erica Brusoe

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

PLC minutes from weekly meetings

**Plan to Monitor Fidelity of Implementation of G3.B3.S1** 6

Monitoring weekly PLC meeting minutes

**Person Responsible**

Erica Brusoe

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017

***Evidence of Completion***

Monitoring weekly PLC meeting minutes

**Plan to Monitor Effectiveness of Implementation of G3.B3.S1** 7

Monitoring weekly PLC meeting minutes

**Person Responsible**

Steven Dragon

**Schedule**

Weekly, from 8/22/2016 to 5/31/2017







***Evidence of Completion***

Monitoring weekly PLC meeting minutes

## IV. Implementation Timeline

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
<b>2016</b>					
G1.MA1 M284143	Program assessments.	Phillips, Chip	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 monthly
G2.MA1 M284150	State and district student data and assessments. Subject area tests. TES observations and...	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 monthly
G3.MA1 M284159	State and district assessments. Subject area tests. TES observations and evaluations.	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 semiannually
G1.B1.S1.MA1 M284141	Program assessments.	Phillips, Chip	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 biweekly
G1.B1.S1.MA1 M284142	Classroom walkthroughs. Administrator reviews of lesson plans. Collaborative Planning Checklist...	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 biweekly
G1.B1.S1.A1 A284858	PLC discussions regarding science planning Science Fair "60 Seconds of Science" segment on...	Phillips, Chip	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 daily
G2.B1.S1.MA1 M284144	Review state (iREADY, FSA) and district assessments. Review subject area tests. TES observations...	Brusoe, Erica	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 biweekly
G2.B1.S1.MA1 M284145	Review state and district benchmark data and assessments. Subject area tests. TES observations...		8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 biweekly
G2.B1.S1.A1 A284859	Review state and district benchmark data. Check completeness of lesson plans. CPT discussions....	Brusoe, Erica	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 weekly
G3.B1.S1.MA1 M284151	State and district assessments. Subject area tests. TES observations and evaluations.	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 monthly
G3.B1.S1.MA1 M284152	Classroom walkthroughs TES observations and evaluations.	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 weekly
G3.B1.S1.A1 A284861	Review state and district assessment data. Check for completeness of lesson plans. CPT...	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 quarterly
G3.B2.S1.MA1 M284155	i-Ready Diagnostic Assessments	Brusoe, Erica	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 triannually
G3.B2.S1.MA1 M284156	Classroom walkthroughs TES observations and evaluations.	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 biweekly
G3.B2.S1.A1 A284863	Classroom walkthroughs Documentation in lesson plans.	Dragon, Steven	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 weekly
G3.B3.S1.MA1 M284157	Monitoring weekly PLC meeting minutes	Dragon, Steven	8/22/2016	Monitoring weekly PLC meeting minutes	5/31/2017 weekly
G3.B3.S1.MA1 M284158	Monitoring weekly PLC meeting minutes	Brusoe, Erica	8/22/2016	Monitoring weekly PLC meeting minutes	5/31/2017 weekly
G3.B3.S1.A1 A284864	At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and...	Brusoe, Erica	8/22/2016	PLC minutes from weekly meetings	5/31/2017 weekly
G3.B3.S1.A2 A284865	At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and...	Brusoe, Erica	8/22/2016	PLC minutes from weekly meetings	5/31/2017 weekly

**Sarasota - 0191 - Southside Elementary School - 2016-17 SIP**  
*Southside Elementary School*

Source	Task, Action Step or Monitoring Activity	Who	Start Date (where applicable)	Deliverable or Evidence of Completion	Due Date/ End Date
G2.B1.S2.MA1  M284146	iREADY Data	Brusoe, Erica	8/22/2016	State and district assessments, iREADY data, subject area tests, TES observations and evaluations	5/31/2017 quarterly
G2.B1.S2.MA1  M284147	Classroom walkthroughs, TES observations and evaluations	Brusoe, Erica	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 weekly
G2.B1.S2.A1  A284860	Teachers document in lesson plans Teachers use data to determine differentiation needs.	Brusoe, Erica	8/22/2016	State and district assessments, subject area tests, TES observations and evaluations	5/31/2017 weekly
G3.B1.S2.MA1  M284153	Implementation Math Instructional best practices	Dragon, Steven	8/22/2016	Through classroom observation	5/31/2017 semiannually
G3.B1.S2.MA1  M284154	Ongoing Curriculum Leader meetings	Dragon, Steven	8/22/2016	Curriculum Leader notes shared with all staff	5/31/2017 semiannually
G3.B1.S2.A1  A284862	Collaborative half day planning sessions by grade level with district teachers utilizing substitute...	Dragon, Steven	8/22/2016	Meeting documentation given to teachers will be on file at the school site.	5/31/2017 semiannually

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G3. MATH GOAL** - By the year 2017, there will be a 2% increase in the percentile average for grades 3 - 5 on the Florida Standards Assessment.

**G3.B1** Limited funds for outside professional development.

**G3.B1.S2** Collaborative planning sessions by grade level district-wide utilizing substitute teachers

### PD Opportunity 1

Collaborative half day planning sessions by grade level with district teachers utilizing substitute teachers

#### Facilitator

Curriculum leaders at grade levels

#### Participants

Teachers Grades K-5

#### Schedule

Semiannually, from 8/22/2016 to 5/31/2017



## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

## VII. Budget

### Budget Data

1	G1.B1.S1.A1	PLC discussions regarding science planning Science Fair "60 Seconds of Science" segment on School News Program Science on the specials wheel				\$0.00
2	G2.B1.S1.A1	Review state and district benchmark data. Check completeness of lesson plans. CPT discussions. School-wide implementation of the Accountable Talk/Precise Vocabulary model provided to staff in the One Note Notebook				\$0.00
3	G2.B1.S2.A1	Teachers document in lesson plans Teachers use data to determine differentiation needs.				\$0.00
4	G3.B1.S1.A1	Review state and district assessment data. Check for completeness of lesson plans. CPT discussions.				\$0.00
5	G3.B1.S2.A1	Collaborative half day planning sessions by grade level with district teachers utilizing substitute teachers				\$2,222.48
	Function	Object	Budget Focus	Funding Source	FTE	2016-17
			0191 - Southside Elementary School	General Fund		\$1,619.33
			<i>Notes: During second semester, grade level teams will meet for half day collaborative planning. The focus of these meetings will be reviewing iREADY data available and identifying areas of the curriculum that need to be addressed with greater emphasis.</i>			
			0191 - Southside Elementary School	School Improvement Funds		\$603.15
			<i>Notes: During second semester, grade level teams will meet for half day collaborative planning. The focus of these meetings will be reviewing iREADY data available and identifying areas of the curriculum that need to be addressed with greater emphasis.</i>			
6	G3.B2.S1.A1	Classroom walkthroughs Documentation in lesson plans.				\$0.00
7	G3.B3.S1.A1	At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and determine effectiveness and implementation together.				\$0.00
8	G3.B3.S1.A2	At weekly PLC meetings, teachers bring a variety of resources focused on the current skill and determine effectiveness and implementation together.				\$0.00
<b>Total:</b>						<b>\$2,222.48</b>