

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
PUPIL SUPPORT SERVICES

M E M O R A N D U M

TO: Principal
Registrar
___ High School

FROM: Linda K. Post, District Discipline Coordinator

DATE: ___, 200

RE: **REASSIGNMENT OF STUDENT**

The following student has been assigned to one of the alternative schools as a result of alleged felony offenses committed off school property. Please enter the withdrawal code W02 (transfer to another school in the same district) in the A03 screen of the TERMS records of the student.

Student name:
School:
Student number:
Grade:
Date of birth:
Date of withdrawal:

Thank you.

LP:
cc: Stephen Cantees
Todd Bowden

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